

ULSTER COUNTY LIBRARY ASSOCIATION

January 16, 2024

DIRECTORS PRESENT:

- | | |
|---|---|
| <input type="checkbox"/> Steven Cook (Elting Memorial Library, New Paltz) | <input checked="" type="checkbox"/> Julie Kelsall-Dempsey (Highland Public Library) |
| <input checked="" type="checkbox"/> Tracy Priest (Hurley Library) | <input type="checkbox"/> Margie Menard (Kingston Library) |
| <input checked="" type="checkbox"/> Christina Jennerich (Marlboro Public Library) | <input type="checkbox"/> Gisi Vella (Morton Memorial Library, Pine Hill) |
| <input checked="" type="checkbox"/> Melissa McHugh (Olive Free Library Association) | <input checked="" type="checkbox"/> Liz Potter (Phoenicia Library) |
| <input checked="" type="checkbox"/> Darren Lanspery (Plattekill Public Library) | <input checked="" type="checkbox"/> Katie Scott-Childress (Rosendale Library) |
| <input type="checkbox"/> Lois Skelly (Sarah Hull Hallock Free Lib, Milton) | <input checked="" type="checkbox"/> Jennifer Russell (Saugerties Public Library/ |
| <input checked="" type="checkbox"/> Jody Ford (Stone Ridge Public Library) | <input checked="" type="checkbox"/> Jesse Chance (Town of Esopus Library) |
| <input type="checkbox"/> Mary Collins (Town of Ulster Public Library) | <input checked="" type="checkbox"/> Kara Keene (West Hurley Public Library) |
| <input checked="" type="checkbox"/> Ivy Gocker (Woodstock Public Library) | |
| <input type="checkbox"/> Nancy Krom (Cragmoor Free Library) | <input type="checkbox"/> Susan Mangan (Ellenville Public Library) |
| <input checked="" type="checkbox"/> Nicole Lane (Gardiner Library) | <input type="checkbox"/> Lisa Palmer (Wallkill Public Library) |

MHLS Board Member: Ken Goldberg

MHLS Staff Members: Laurie Shedrick

The meeting of the Ulster County Library Association, scheduled to be held in-person at Plattekill Library, was called to order by Katie Scott-Childress at 10:02 am virtually, via Zoom, due to winter storm.

Minutes:

Julie Kelsall-Dempsey made a motion to approve the December 19, 2023 minutes. Nicole Lane seconded. All-in favor. Approved.

Treasurer's Report:

Kara Keene explained treasurer report items, including an increase in museum pass spending in anticipation of increased circulation due to social media promotions. The member dues line item was also explained.

Christina Jennerich made a motion to approve the warrant list and treasurer's report. Tracy Priest seconded. All in favor. Approved.

MHLS RSAC Appointment:

Jennifer Russell is unable to fill the open position on RSAC. Tracy Priest is interested in the position. Discussion surrounding the duties ensued. Jesse Chance made a motion to recommend and appoint Tracy Priest to the RSAC position. Darren Lanspery seconded. All in favor. Approved.

Resource Publicity:

Social Media Specialist, Quinn Jordan, has created a Canva account and an email list that will be used to push out promotional materials to each library. Katie Scott-Childress reminded directors to send Quinn their preferred email address that will receive these materials. Focus will first be on museum passes, and other promotional priorities will be discussed at future UCLA meetings.

Selection Committee Chair:

Discussion regarding Kara Keane stepping down as Selection Committee Chair. Chair duties were explained. Liz Potter made a revised motion to appoint Nicole Lane and Jennifer Russell to the selection committee. Julie Kelsall-Dempsey seconded. All in favor. Approved.

Jesse Chance made a motion to appoint Christina Jennerich and Jennifer Russell as co-chairs of the Selection Committee. Jody Ford seconded. All in favor. Approved.

Selection Committee Report:

Kara Keane reported that Crafts & Hobby database is ready to go live. Directors are asked to test the link provided in the report and have staff become familiar with the product before launch data of February 1st. Katie Scott Childress will create and provide promotional bookmarks.

Kara Keane made a motion to have Crafts & Hobby database go live on February 1st, 2024. Jody Ford seconded. All in favor. Approved.

Discussion continued regarding the addition of MassMoca to the museum pass collection, and that the 2024 (and future) budget document should be a 'living document' which easily reflects any changes in the resource collection throughout the funding year. Individual library statistics for the Annual State Report have been provided in the Selection Committee report.

Discussion regarding discrepancies in Kanopy stats which may occur when digital cards are not removed from the system after physical cards have been issued to replace them.

EAP Update:

Darren Lanspery requests that any libraries already participating, or wishing to participate, in the EAP contact him ASAP. Discussion regarding the benefits of the EAP.

RSAC Report:

Vega Discover roll-out was discussed. MHLS requests any feedback or suggestions that will help to improve or correct the product.

SSAC Report:

No report.

CLCD Report:

No report.

RCLS Report:

Nicole Lane discusses Advocacy preparations underway by RCLS. RCLS will be switching to a new ILS.

MHLS Staff Report:

Laurie Shedrick informed the directors that Advocacy Day information is forthcoming, as is Annual State report data. Questions regarding MHLS stats should be directed to Laura Crisci or Laurie Shedrick.

Misc:

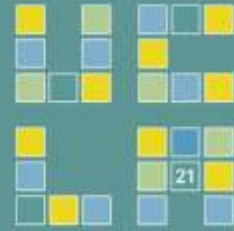
Ivy Gocker recognized Liz Potter and Hollie Ferrara for their participation in informing residents of a program offering free firewood to those in need, which was detailed in a local newspaper article.

Discussion of the benefits of the E-Rate program and educational opportunities for the application process.

Katie Scott-Childress adjourned the meeting at 11:18 am.

Next UCLA Meeting Tuesday, February 20th in-person at Plattekill Library

Respectfully submitted by Christina Jennerich (Secretary)



UCLA Agenda

Tuesday, January 16, 2024

10:00 a.m. at Plattekill Library (& hybrid)

Town of Esopus Library
Gardiner Library
Hurley Library
West Hurley Library
Kingston Library
Highland Public Library and
Stone Ridge Library
Marlboro Free Library
Sarah Hull Hallock Free Library
Elting Memorial Library
Olive Free Library
Plattekill Library
Rosendale Library
Saugerties Public Library
Phoenicia Library
Morton Memorial Library
Wallkill Public Library
Town of Ulster Public Library
Cragmoor Free Library
Ellenville Public Library and Museum
Woodstock Public Library

- I. Approval of Minutes from December 19, 2023 meeting
- II. Treasurer's Report
- III. MHLS RSAC appointment
- IV. Resource publicity
- V. Selection committee report
- VI. Selection committee chair
- VII. RSAC Report
- VIII. SSAC Report
- IX. CLCD Report

Ulster County Library Association
December 31, 2023
Treasurer's Report
(Period Covering Nov/Dec Statements)

Checking Accounts

Local Checking Account	2,806.95
Legislative Checking Account	126,746.17
	129,553.12

Expenses for Nov/December

Activity Since Last Treasurer's Report for Ulster Savings Legislative Account

Date	Description	Amount	
			74570.21
11/2/2023	Niche Academy	(4,200.00)	\$70,370.21
11/4/2023	Reinbursement from Transparent Language for Database - \$1280, Love Your Library Grant for Museum Passes - \$1460	2,740.00	\$73,110.21
11/13/2023	Plymouth Rocket - Tixkeeper	(5,100.00)	\$68,010.21
11/17/2023	HHNM Museum Pass	(700.00)	\$67,310.21
11/17/2023	Mass MoCA Musuem Pass	(1,100.00)	\$66,210.21
11/17/2023	Old Rhinebeck Aero Museum Pass	(700.00)	\$65,510.21
11/17/2023	Overdrive for Wallkill Library	(724.34)	\$64,785.87
11/20/2023	Kanopy LLC	(31,796.00)	\$32,989.87
11/20/2023	Olana Museum Pass	(1,500.00)	\$31,489.87
11/21/2023	Candid - Foundation Center	(2,995.00)	\$28,494.87
11/21/2023	Hudson River Maritime Museum Pass	(700.00)	\$27,794.87
11/21/2023	Thomas Cole Museum Pass	(200.00)	\$27,594.87

11/22/2023	Overdrive for Gardiner Library	(750.00)	\$26,844.87
11/28/2023	Opus 40 Museum Pass	(1,750.00)	\$25,094.87
12/4/2023	Overdrive Ellenville	(748.70)	\$24,346.17
12/19/2023	Ulster County Legislature 2023 Funding Request	102,400.00	\$126,746.17

Activity Since Last Treasurer's Report for Ulster Savings Local Checking Account

Date	Description	Amount	
			\$1,126.95
11/4/2023	Annual Meeting Deposit	1,680.00	\$2,806.95

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December 31, 2023

<u>2023 Ulster County Funding</u>	
Total Received for 2022	88,100.00
Estimated Funds from Reserve	
Until Funds Arrive	14,300.00
<hr/> Total Budget for 2023	<hr/> 102,400.00
<u>2023 Reserve</u>	
Legislative Account	126,746.17
Balance for Databases	-21,887.95
<hr/>	<hr/> 104,858.22

<u>Outstanding Databases:</u>	<u>Final</u>	<u>Spent</u>	<u>Remaining</u>
Craft & Hobby	\$3,000.00	3,000.00	\$0.00
Foundation Center	\$2,995.00	2,995.00	0.00
Kanopy	\$31,796.00	31,796.00	0.00
Library Aware	\$2,116.50	2,116.50	0.00
Museum Passes	\$21,820.00	21,820.00	0.00
Niche Academy	\$4,200.00	4,200.00	0.00
PR-Marketing	\$165.55	165.55	0.00
OverDrive eContent	\$24,110.99	2,223.04	21,887.95
ReciteMe	\$11,555.96	11,555.96	0.00
Transparent Language	\$640.00	640.00	0.00
Miscellaneous			\$0.00
<hr/> TOTAL	<hr/> \$102,400.00	<hr/> \$77,512.05	<hr/> \$21,887.95

Page 3 Treasurer's Report for

December 31, 2023

Warrant List

Guggenheim Museum	\$1,500.00	Museum Pass
MiSci	\$1,600.00	Museum Pass
Mid-Hudson Library System	\$371.00	Web Page Hosting
Sarah "Quinn" Jordan	\$237.50	Social Media Specialist

Selection Committee Report – January 2024

Action Items

Chairperson	Appointment of a new chairperson
Craft & Hobby	When does UCLA go live?
2024 Budget	Review “working” budget and suggestions of Selection Committee
Social Media Specialist	Send your Facebook contact to Quinn Jordan

Part 1 – Selection Chairperson

The committee needs a new chairperson.

Part 2 – Craft & Hobby

The \$3000 check has been mailed.

The database has been set up to authenticate via barcode. Please test and preview using this link:

<https://www.craftandhobby.com/library/180e402dad3dbfd1ea006aef4e6cbf01>

Is everyone comfortable with going “live” on February 1?

Part 3 – 2024 Budget

The committee discussed the budget for databases for 2024. This is the current budget for the Treasurer to work with:

Outstanding Databases:	2024 to Legislature	2024
Craft & Hobby	2,500.00	3,000.00
Foundation Center	3,000.00	3,000.00
Kanopy	35,000.00	45,000.00
Library Aware	2,300.00	2,300.00
Museum Passes	11,800.00	14,000.00
Niche Academy	4,200.00	4,200.00
OverDrive eContent	10,000.00	10,000.00
ReciteMe	11,600.00	11,600.00
Reference Resources	14,000.00	1,300.00
Resource Publicity & Support	8,000.00	8,000.00
Miscellaneous		
TOTAL	102,400.00	102,400.00

The committee discussed dropping Niche Academy as it is not performing well. Those funds could then be moved to the Reference Resources line. The committee is considering the purchase of Newspapers.com using the Reference Resources line item.

Part 4 – Museum Pass Addition

Mass MoCA was added to the museum pass list for this year.

Part 4 – Social Media Specialist

Quinn Jordan has accepted the position. Work email is quinn.jordan.business@gmail.com

The committee has been working to get Quinn the information about the various museums and databases that we offer the public.

Part 5 - Statistics

	Kanopy Stats MHLs			Plays	Number of			KSeries \$5	Price
	Users	Visits	Pages		Credits \$2 or Tickets	Play Credits \$4	KKids \$5		
Jan 2023	543	11,034	15,259	2,124	1,066	144	13	25	\$2898
Feb 2023	513	9,371	13,755	2,223	991	147	9	15	\$2690
Mar 2023	505	9,197	13,376	1,929	950	157	15	20	\$2703
Apr 2023	448	8,129	11,616	1,946	861	120	15	16	\$2357
May 2023	436	20,608	24,582	1,924	804	140	11	33	\$2388
June 2023	440	22,377	26,353	1,729	801	173	12	25	\$2479
July 2023	478	25,727	29,291	2,051	874	210	10	32	\$2798
Aug 2023	484	24976	28667	1974	912	172	12	32	\$2732
Sep 2023	553	27811	31234	2223	1057	208	6	36	\$3156
Oct 2023	529	28,876	32,078	2,144	1030	211	12	25	\$3,089
Nov 2023	510	31210	35134	2274	2951			18	\$3,041
Dec 2023	525	32,887	37,175	2,521	3190			13	\$3,255
Total	5964	252203	298520	25062	15487	2717	115	290	\$33,586

Ticket System: Each patron will now receive a set number of tickets each month. Each ticket will represent \$1 in cost to your library. Pay-per-use (PPU) content that costs \$2 will use 2 tickets, while content that costs \$4 will use 4 tickets. Every title will be labeled with a ticket value and viewing window, so patrons will know how many tickets a title will use prior to viewing it. Your library's current play credit number will change to 12 tickets per user per month. Next to the play button, users will see how many tickets a title will use and how long they will have access to it. When a patron uses a play credit, this allows them 48-72 hours of access to the film, during which they have unlimited access. (Majority of the collection is 72 hours, while premium content is 48 hours. "Premium" content is determined by the supplier.) This means patrons can play the same film several times per play credit, meaning that the total number of "plays" on your platform will be higher than the total number of "play credits" used.

For bingeable, episodic content, like a full season of a series or The Great Courses, tickets/ cost and viewing periods are dependent on the run time. These range from 72 hours (2 tickets) to 21 days (5 tickets).

Kanopy Kids will continue to function as a separate Pay-Per-Use charge, meaning it does not utilize tickets/ play credits. Kanopy Kids cost \$5 per month (per patron) for unlimited access to Kids collection for 30 days.

	Kanopy Stats RCLS		Pages	Plays	Number of			KSeries \$5	Price
	Users	Visits			Credits \$2 or Tickets	Play Credits \$4	KKids \$5		
Jan 2023	69	1,380	2,098	422	124	17	1	17	\$406
Feb 2023	61	1093	1663	335	108	19	3	8	\$347
Mar 2023	72	1319	1929	396	139	16	16	0	\$422
Apr 2023	58	1096	1572	288	98	13	11	0	\$303
May 2023	48	2314	2756	275	91	15	2	8	\$292
June 2023	61	2917	3415	291	102	21	1	8	\$333
July 2023	58	3004	3578	343	105	28	1	14	\$397
Aug 2023	60	2849	3304	326	123	11	1	15	\$370
Sep 2023	71	2988	3420	326	115	31	2	15	\$439
Oct 2023	62	2856	3266	306	119	24	1	9	\$384
Nov 2023	65				394		1		\$399
Dec 2023	74				395		3		\$410
Total	759	21816	27001	3308	1913	195	43	94	\$4,502

Standard Episodic Pricing*			
Running time	Ticket requirement	Cost to your library	Viewing period
2 hours or less	2	\$2	3 days
2-4 hours	3	\$3	3 days
4-6 hours	4	\$4	7 days
6+ hours	5	\$5	14-21 days

*Please note that future pricing is subject to change.

Ticket System began November 2023

Kanopy Stats for Annual Report

MHLS		Credits & Tickets		Kids Play Credits Plus Tickets		Count	Kids Titles Played
22380	Pine Hill	230		2		23	3
22384	Highland	642		2		78	38
22386	Kingston	2498		26		315	189
22388	Marlboro	281		3		40	3
22394	Woodstock	2765		22		314	251
22913	Elting	1815		20		248	135
22914	Ulster	522		10		71	22
26016	Esopus	1150		8		148	59
26019	West Shokan	527		1		82	0
26021	Rosendale	1315		7		155	18
26022	Saugerties	1708		14		221	61
28037	Hurley	307		8		46	90
28040	Milton	44		5		10	27
28041	Plattekill	343		4		34	13
28047	Phoenicia	662		4		84	9
28054	Stone Ridge	1716		4		212	0
28057	West Hurley	509		1		53	0
	Digital Cards	384		5		64	9
		17418	0	146	0	2198	927

RCLS		Credits Plus Tickets		Kids Play Credits + Tickets		Count	Kids Titles Played
22808	Cragmoor	150		1		15	1
22810	Ellenville	516		4		78	9
22843	Wallkill	339		2		40	0
22853	Gardiner	1224		9		152	33
		2229		16		285	43

Niche Staff 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Academic OneFile	3	0	0	0	0	0	0	0	0	0	0	0	0
AcornTV	0	0	0	0	0	0	0	0	0	0	0	0	3
BrainHQ	0	0	0	0	0	0	0	0	0	0	0	3	3
Cleaning and Disinfecting Facility	0	0	0	0	0	0	0	0	0	0	0	0	0
COVID-19 Guidelines for GPLS Employees (1CEU)	0	0	0	0	0	0	0	0	0	0	0	0	0
COVID19: Using Medical Masks	0	0	0	0	0	0	0	0	0	0	0	0	0
COVID19: What You Need to Know About Handwashing	0	0	0	0	0	0	0	0	0	0	0	0	0
Creativebug for Staff	0	0	0	0	3	0	0	0	0	0	0	0	0
Facebook for Staff	0	0	0	0	0	0	0	0	0	0	0	0	3
Gale General OneFile	0	0	0	0	0	0	0	0	0	0	0	0	0
Gale Opposing View	0	0	0	0	0	0	0	0	0	0	0	0	0
Gmail	0	0	0	0	0	0	0	0	0	0	0	0	0
Google Docs	0	0	0	0	0	0	0	0	0	0	0	0	0
Google Drive	0	0	0	0	0	0	0	0	0	0	0	0	0
Google Forms	0	0	0	0	0	0	0	0	0	0	0	0	0
Hoopla	0	0	0	0	0	0	0	0	0	0	0	0	0
How COVID-19 Spreads	0	0	0	0	0	0	0	0	0	0	0	0	0
Kanopy	0	0	0	0	0	0	2	0	0	0	0	0	0
Mango Languages	0	0	0	0	0	0	0	0	0	0	0	0	2
OverDrive Libby	0	0	0	0	0	0	3	0	0	0	0	0	0
PLS OSHA COVID-19 Guidelines [60 Mins.]	0	0	0	0	0	0	0	0	0	0	0	0	3
Preventing the Spread of Coronavirus	0	0	0	0	0	0	0	0	0	0	0	0	0
Transparent Language	0	0	5	0	53	0	0	0	0	0	0	0	0
Tumblebook Library	0	0	0	0	0	0	0	0	0	0	1	0	59
Universal Class	0	0	0	0	0	0	0	0	0	0	0	0	0
Using FCPL Staff Academy	0	0	0	0	0	0	0	0	0	0	0	0	0
When and How to Use Masks	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	3	0	5	0	56	0	5	0	0	0	1	3	73

Niche Public 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Academic OneFile	2	4	0	0	1	0	0	0	0	0	3	0	10
Book Repair	0	0	0	3	0	4	0	0	0	0	0	4	38
Brainfuse						4	14	7	7	4	4	2	0
CreativeBug	2	0	0	0	0	0	0	0	0	0	0	0	0
Facebook	0	0	0	0	0	0	0	0	0	0	0	0	2
Gale General OneFile	0	0	1	3	1	0	1	0	0	0	0	0	0
GaleOpposing Viewpoints	0	0	0	0	0	0	0	0	0	1	0	1	8
Gmail	0		0	0	0	0	0	0	0	0	0	0	0
Google Docs	0	0	0	0	0	0	0	0	0	0	0	0	0
Google Drive	0	0	0	0	0	0	0	0	0	0	0	0	0
Google Forms	0	0	0	0	0	0	0	0	0	0	0	0	1
Google Photos	0	0	0	0	0	0	0	0	0	0	0	0	0
Google Sheets		0	1	0	0	0	0	0	0	0	0	3	3
Google Slides	0	0	0	0	0	0	0	0	0	0	0	0	0
Hoopla	8	4	0	8	3	1	7	2	0	0	0	0	0
IndieFlix	0	0	0	0	0	0	0	0	2	15	2	4	62
Instagram	0	0	0	0	0	0	0	0	0	0	8	0	8
Kanopy	9	1	6	21	16	5	8	7	0	0	0	0	0
Libby	3	8	7	30	11	6	2	4	7	2	14	2	107
Libby (Spanish)	0	0	0	0	0	0	0	0	4	2	0	2	80
LinkedIn	0	0	0	0	0	0	0	0	0	0	0	0	0
Mango	6	24	8	19	8	16	0	0	0	1	0	0	1
Pinterest	0	0	0	0	0	0	0	0	0	0	0	0	85
Snapchat	0	0	0	0	0	0	0	0	0	0	0	1	1
The Great Courses	3	0	0	3	0	0	0	0	0	0	0	0	0
Transparent Language					0	0	0	0	0	1	0	0	7
Tumblebook	4	4	1	0	0	0	0	0	0	0	0	0	9
Twitter	0	0	0	0	0	0	0	1	0	0	0	1	1
Universal Class	16	13	3	3	6	6	13	2	2	4	7	12	87
Total	53	58	27	90	46	42	45	23	22	30	38	32	510

Museum Passes

Jan-Dec 2023	TixKeeper Stats MHLS																	
	NPZ	HIL	HUR	KNG	MAR	PIH	PHO	PLA	ROS	MLT	SAU	STR	ESO	ULS	WEH	WES	WST	Totals
Bethel Woods	2	4	5	8	5			1	3	1	1	1	2	3	5	2	5	48
Destroyer				2		1		1	2							2		8
Empire Pass			3	2											2			7
FDR (# pass)	5	2	3	10	4	1		4	6		1	2	1	3	6	3	2	53
Hudson High	4			3	2			2			5					1		17
HR Maritime	6	1	4	17		5	3			2	4	2		2	4	2	1	53
Guggenheim	5	3	3	7	2				6		2	1	2	2	8	4	16	61
Intrepid	2				2	1	1		3		1				1	1	4	16
MiSci			2		3						5			1	2			13
Mohonk			1	8											3			12
Motorcyclopedia																		0
NY Transit	1			3							1	1			1			7
Olana	5	3	7	8	2			1	11		8	5	1	4	4	1	4	64
Old Rhi Aero	2	13	5	17	5	1	2	2	4	3	14	5	8	3	4	10	2	100
Opus 40	13	3	6	18	19		9	3	15		13	9	2	10	5	8	13	146
Storm King			3	5											2			10
Thomas Cole	4	4	7	8	2		1	2	8		8	3	1		3	1	8	60
	49	33	49	116	46	9	16	16	58	6	63	29	17	28	50	35	55	675

Jan-Dec 2023	TixKeeper Stats RCLS				Totals
	Gardiner	Ellenville	Cragsmoor	Walkkill	
Bethel Woods	9	7		3	19
Destroyer	2				2
Empire Pass					0
FDR	7				7
Hudson High	2			1	3
HR Maritime					0
Guggenheim	6	3			9
Intrepid	1			2	3
MiSci					0
Mohonk					0
Motorcyclopedia					0
NY Transit					0
Olana	7	2		4	13
Old Rhi Aero	3	3		1	7
Opus 40	4	1		3	8
Storm King					0
Thomas Cole	8				8
	49	16	0	14	79

Overdrive – Audiobooks Ordered for October-December – \$4010.84

First Lie Wins: A Novel – Ashley Elston - \$152.00
Peacock Emporium: A Novel – Jojo Moyes - \$142.50
Librarian of Crooked Lane – C.J. Archer - \$119.98
Summer Affair: A Novel – Elin Hilderbrand - \$130.00
Last Love Note: A Novel – Emma Grey - \$99.98
Graham Effect – Elle Kennedy - \$109.90
Curious Kidnapping of Nora W - \$223.92
Hidden Potential – Adam Grant - \$128.25
Radical Acceptance – Tara Brach - \$105.63
Chain Gang All Stars – Nana Kwame Adjei-Brenyah - \$142.50
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