

## ULSTER COUNTY LIBRARY ASSOCIATION

June 20, 2023

### DIRECTORS PRESENT:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Gillian Murphy (Elting Memorial Library, New Paltz) | <input type="checkbox"/> Julie Kelsall-Dempsey (Highland Public Library)   |
| <input type="checkbox"/> Tracy Priest (Hurley Library)                                  | <input type="checkbox"/> Margie Menard (Kingston Library)  |
| <input checked="" type="checkbox"/> Christina Jennerich (Marlboro Public Library)       | <input checked="" type="checkbox"/> Gisi Vella (Morton Memorial Library, Pine Hill)                                |
| <input checked="" type="checkbox"/> Chrissy Lawlor (Olive Free Library Association)     | <input type="checkbox"/> Liz Potter (Phoenicia Library)  |
| <input checked="" type="checkbox"/> Darren Lanspery (Plattekill Public Library)         | <input checked="" type="checkbox"/> Katie Scott-Childress (Rosendale Library)                                      |
| <input checked="" type="checkbox"/> Lois Skelly (Sarah Hull Hallock Free Lib, Milton)   | <input checked="" type="checkbox"/> Jennifer Russell (Saugerties Public Library/<br>Town of Esopus Lib, Port Ewen) |
| <input type="checkbox"/> Jody Ford (Stone Ridge Public Library)                         | <input checked="" type="checkbox"/> Kara Lustiber (West Hurley Public Library)                                     |
| <input type="checkbox"/> Mary Collins (Town of Ulster Public Library)                   | <input type="checkbox"/> Susan Mangan (Ellenville Public Library)  |
| <input type="checkbox"/> Ivy Gocker (Woodstock Public Library)                          | <input type="checkbox"/> Lisa Palmer (Wallkill Public Library)   |
| <input type="checkbox"/> Nancy Krom (Cragmoor Free Library)                             |  |
| <input checked="" type="checkbox"/> Nicole Lane (Gardiner Library)                      |  |

MHLS Board Member: Stuart Auchincloss

MHLS Staff Members: Rebekkah Smith-Aldrich

Guests: Anthony Hosmer, MHLS Board Candidate

The meeting of the Ulster County Library Association was called to order by Katie Scott-Childress at 10:06 am at the Elting Library, New Paltz, NY.

Mid-Hudson Library System Board of Trustees candidates, Stuart Auchincloss and Anthony Hosmer, offered statements as to their experience and interest in serving on the Board to represent Ulster County Libraries. There is one 5-year term available, beginning in January 2024. Vote to take place at the MHLS Annual meeting in October.

### Minutes:

Gillian Murphy made a motion to approve the May 16, 2023 minutes. Chrissy Lawlor seconded. All-in favor. Approved.

### Treasurer's Report:

Christina Jennerich motioned to accept the Treasurer's report and warrant list; Gillian Murphy seconded. All-in Favor. Approved.

Guggenheim museum passes have been purchased and added to Tixkeeper.

### Selection Committee Report:

The Selection Committee will meet on July 10 to begin finalizing the slate of resources to be brought before the Ulster County Legislature for funding. Recommendations for resources should be sent to committee members before that date. Discussion regarding declining Kanopy usage, and directors were encouraged to promote Kanopy. Discussion surrounding Dolly Parton Imagination Library program, it's status and funding. The committee will bring forth its recommendations at the July 11, 2023 UCLA meeting.

**New Business:**

Discussion surrounding the dwindling of physical materials. Directors reported purchasing less materials such as magazines, reference books, books on CD and music CD's. Suggestions include utilizing extra space for display purposes, replacing materials with comparable 'item lending' options (Roku's etc), and using the freed space for a more spacious patron area.

**RSAC Report:**

No report.

**SSAC Report:**

Work regarding the Memo of Understanding and the review of the DA's Bylaws, as they relate to voting, continues.

**CLCD Report:**

Mango Language to expire in July, all patrons should be made aware. It will be replaced with Transparent Language.

NovelNY will no longer be funded by New York State. Discussion regarding how to address the issue will be ongoing. Comments included funding portions through UCLA, communicating with school librarians, and the future of reference resources.

Interest was shown in the option to begin cataloging podcasts, but many hurdles exist in implementing that option anytime in the near future.

**Website Committee Report:**

Directors reviewed a print version of the new UCLA website. Suggestions were made for improvements and clarity.

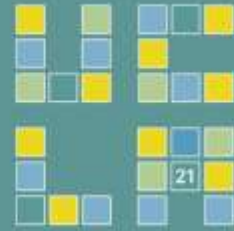
**MHLS Staff Report:**

Rebekkah Smith-Aldrich reported that 'Love Your Library' funds will be forthcoming with a limited time to appropriate the funds.

Katie Scott-Childress adjourned the meeting at 11:43 am.

Next UCLA Meeting Tuesday, July 11<sup>th</sup>, via Zoom

Respectfully submitted by Christina Jennerich (Secretary)



## UCLA Agenda

Tuesday, June 20, 2023

10:00 a.m. at Elting Library, New Paltz

Town of Esopus Library  
Gardiner Library  
Hurley Library  
West Hurley Library  
Kingston Library  
Highland Public Library and  
Stone Ridge Library  
Marlboro Free Library  
Sarah Hull Hallock Free Library  
Elting Memorial Library  
Olive Free Library  
Plattekill Library  
Rosendale Library  
Saugerties Public Library  
Phoenicia Library  
Morton Memorial Library  
Wallkill Public Library  
Town of Ulster Public Library  
Cragmoor Free Library  
Ellenville Public Library and Museum  
Woodstock Public Library

- I. Guest: Emmanuela DeSanges-Sobia M.P.A.  
YMCA of Kingston and Ulster County, Community  
Outreach Coordinator
  - II. Approval of Minutes from May 16, 2023 meeting
  - III. Treasurer's Report
  - IV. Selection Committee Report
  - V. Discussion of dwindling physical materials
  - VI. RSAC Report
  - VII. SSAC Report
  - VIII. CLCD Report
- Update on Transparent Language
- NOVELny use

**Ulster County Library Association**  
**June 14, 2023**  
**Treasurer's Report**  
**(Period Covering May Statements)**

Checking Accounts

Local Checking Account	816.65
Legislative Checking Account	86,157.26
	86,973.91

**Warrant List**

Activity Since Last Treasurer's Report for Ulster Savings Legislative Account

Date	Description	Amount	
			86157.26

Activity Since Last Treasurer's Report for Ulster Savings Local Checking Account

Date	Description	Amount	
			\$1,346.65
5/11/2023	Guggenheim Museum Pass-RCLS	(500.00)	\$846.65
5/12/2023	Guggenheim Museum Pass-Stop Payment	(30.00)	\$816.65

The EAP invoices have been sent out for those libraries who are participating.

2023 Ulster County Funding

Total Received for 2022	88,100.00
Estimated Funds from Reserve	
Until Funds Arrive	14,300.00
<b>Total Budget for 2023</b>	<b>102,400.00</b>

2023 Reserve

Legislative Account	86,157.26
Cahill eBook Funds	-8,691.00
Balance for Databases	-86,069.04
	<b>-8,602.78</b>

<u>Outstanding Databases:</u>	<u>Encumbered</u>	<u>Spent</u>	<u>Remaining</u>
Foundation Center	\$3,000.00		3,000.00
Kanopy	\$44,000.00		44,000.00
Library Aware	\$2,300.00		2,300.00
Mango Languages	\$1,500.00		1,500.00
Museum Passes	\$8,000.00	4,775.00	3,225.00
Niche Academy	\$4,200.00		4,200.00
PR-Marketing	\$3,000.00		3,000.00
OverDrive eContent	\$10,000.00		10,000.00
ReciteMe	\$12,700.00	11,555.96	1,144.04
Transparent Language	\$2,400.00	1,920.00	2,400.00
Miscellaneous	\$11,300.00		\$11,300.00
<b>TOTAL</b>	<b>\$102,400.00</b>	<b>\$18,250.96</b>	<b>\$86,069.04</b>

## Selection Committee Report – June 2023

### Part 1 – Transparent Language

Transparent Language is available as a tutorial for staff in Niche.

<https://my.nicheacademy.com/uclib-staff>

### Part 2 – Museum Passes

Nicole Lane from Gardiner caught this: patrons cannot cancel reservations themselves because of the process involved in including both library systems. I changed the wording to reflect that patrons should call their home library directly.

On the staff side, go to the day of the reservation. Find the reservation on the list.

**Request Pass**

**Bethel Woods Museum (Print from Home)** [ 3 Available ] [Pass Benefits](#)  
[ Mid-Hudson Library System ] [ 4 max ] √ HC +

Pass Info	View Form	Patron Name	(845) 256-5595 ZIP = NO ADDRESS	22384000141426	1 PATRON	RES	OUT	RET	DEL	UPDATE *
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Put a mark in the “Del” box and then click on update.

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The Guggenheim Museum is now active for MHLS and RCLS.

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### Part 3 – Transparent Language

Each library must pull their own stats for Transparent Language, we don't have access to county-wide stats.

The CLCD met and decided to adopt Transparent Language when the Mango subscription expires. Our contract with Mango will be live through July 30, 2023.

Our contract with Transparent Language will start July 1, 2023.

Unfortunately, Mango is unable to provide us with a list of patrons currently enrolled in the product, therefore we will need to work through word-of-mouth; advertising in your newsletters and via social media to alert folks of this change that is coming

## Part 4 – Selection Committee Meeting

The Selection Committee will be meeting in the next month to discuss:

- Extra money from Transparent Language for this year
- Phasing out of NY State databases
- 2024 Proposal to the Ulster County Legislature
- Kanopy has been underperforming. Do we increase the budget cap or print more publicity?

## Part 5 - Statistics

Kanopy Stats MHLS			Number of					
	Visits	Pages	Plays	Play Credits \$2	Play Credits \$4	KKids \$5	KSeries \$5	Price
Jan 2023	11,034	15,259	2,124	1,066	144	13	25	\$2898
Feb 2023	9,371	13,755	2,223	991	147	9	15	\$2690
Mar 2023	9,197	13,376	1,929	950	157	15	20	\$2703
Apr 2023	8,129	11,616	1,946	861	120	15	16	\$2357
May 2023	20,608	24,582	1,924	804	140	11	33	\$2388
June 2023								
July 2023								
Aug 2023								
Sep 2023								
Oct 2023								
Nov 2023								
Dec 2023								
Total								

Kanopy Stats RCLS				Number of				
	Visits	Pages	Plays	Play Credits \$2	Play Credits \$4	KKids \$5	KSeries \$5	Price
Jan 2023	1,380	2,098	422	124	17	1	17	\$406
Feb 2023	1093	1663	335	108	19	3	8	\$347
Mar 2023	1319	1929	396	139	16	16	0	\$422
Apr 2023	1096	1572	288	98	13	11	0	\$303
May 2023	2314	2756	275	91	15	2	8	\$292
June 2023								
July 2023								
Aug 2023								
Sep 2023								
Oct 2023								
Nov 2023								
Dec 2023								
Total								

**Play Credit Breakdown:** Libraries set the number of play credits per month. Once a patron plays a film, they have unlimited watches for 48 to 72 hours. The cost is \$2.00 - \$4.00 per play credit for all films on Kanopy other than Kanopy Kids and the Great Courses. Note: When a patron uses a play credit, this allows them 72 hours of access to the film, during which they have unlimited access. This means they can play the same film several times per play credit, meaning that the total number of "plays" on your platform will be higher than the total number of "play credits" used.

Then you have KKids (Kanopy Kids) and KSeries (The Great Courses) which are defined as follows:

**Unlimited Access Model for Kanopy Kids/Great Course**

- **Kanopy Kids-** Kanopy Kids provides patrons with 30 days of unlimited plays for any video in Kanopy Kids for \$5. This means that once a patron plays 5 seconds or more of a video, the patron will have unlimited plays for any other video(s) in the Kanopy Kids section for the next 30 days. The \$5 fee will trigger on the date of the first play and be invoiced at the end of the calendar month. Monthly invoices will include Kanopy Kids charges as a separate line item. Kanopy Kids does not use a patron credit.
- **The Great Courses-** With The Great Courses on Kanopy, your library patrons have 30 rolling days to watch an entire series from The Great Courses once they press play on any title in that series *without* incurring additional charges to your library. Your library will be invoiced \$5 for every Great Courses series that a patron presses play on. Access to that course remains open for 30 days. Each additional series played from The Great Courses will incur an additional \$5 charge to your library. The \$5 fee will trigger on the date of the first play and will be invoiced at the end of the calendar month. These charges are listed as "KSeries" on your invoice.



<b>Niche Staff 2023</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Academic OneFile	3	0	0	0	0								
AcornTV	0	0	0	0	0								
BrainHQ	0	0	0	0	0								
Cleaning and Disinfecting Facility	0	0	0	0	0								
COVID-19 Guidelines for GPLS Employees (1CEU)	0	0	0	0	0								
COVID19: Using Medical Masks	0	0	0	0	0								
COVID19: What You Need to Know About Handwashing	0	0	0	0	0								
Creativebug for Staff	0	0	0	0	3								
Facebook for Staff	0	0	0	0	0								
Gale General OneFile	0	0	0	0	0								
Gale Opposing View	0	0	0	0	0								
Gmail	0	0	0	0	0								
Google Docs	0	0	0	0	0								
Google Drive	0	0	0	0	0								
Google Forms	0	0	0	0	0								
Hoopla	0	0	0	0	0								
How COVID-19 Spreads	0	0	0	0	0								
Kanopy	0	0	0	0	0								
Mango Languages	0	0	0	0	0								
OverDrive   Libby	0	0	0	0	0								
PLS OSHA COVID-19 Guidelines [60 Mins.]	0	0	0	0	0								
Preventing the Spread of Coronavirus	0	0	0	0	0								
Transparent Language	0	0	5	0	53								
Tumblebook Library	0	0	0	0	0								
Universal Class	0	0	0	0	0								
Using FCPL Staff Academy	0	0	0	0	0								
When and How to Use Masks	0	0	0	0	0								
<b>Total</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>56</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Niche Public 2023</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Academic OneFile	2	4	0	0	0	1							
Book Repair	0	0	0	3	0	0							
BrainHQ	0	0	0	0	0	0							
CreativeBug	2	0	0	0	3	0							
Facebook	0	0	0	0	0	0							
Gale General OneFile	0	0	1	3	0	1							
GaleOpposing Viewpoints	0	0	0	0	0	0							
Gmail	0		0	0	0	0							
Google Docs	0	0	0	0	0	0							
Google Drive	0	0	0	0	0	0							
Google Forms	0	0	0	0	0	0							
Google Photos	0	0	0	0	0	0							
Google Sheets		0	1	0	0	0							
Google Slides	0	0	0	0	0	0							
Hoopla	8	4	0	8	0	3							
IndieFlix	0	0	0	0	0	0							
Instagram	0	0	0	0	0	0							
Kanopy	9	1	6	21	0	16							
Libby	3	8	7	30	0	11							
Libby (Spanish)	0	0	0	0	0	0							
LinkedIn	0	0	0	0	0	0							
Mango	6	24	8	19	0	8							
Pinterest	0	0	0	0	0	0							
Snapchat	0	0	0	0	0	0							
The Great Courses	3	0	0	3	0	0							
Transparent Language					53	0							
Tumblebook	4	4	1	0	0	0							
Twitter	0	0	0	0	0	0							
Universal Class	16	13	3	3	0	6							
<b>Total</b>	<b>53</b>	<b>58</b>	<b>27</b>	<b>90</b>	<b>56</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Museum Passes

Jan-May 2023	TixKeeper Stats MHLS																	Totals
	NPZ	HIL	HUR	KNG	MAR	PIH	PHO	PLA	ROS	MLT	SAU	STR	ESO	ULS	WEH	WES	WST	
Bethel Woods			1										2		2		2	7
Destroyer								1	2							1		4
Empire Pass			3	2											2			7
FDR (# pass)	1	1		6	3			1					1					13
Hudson High	3										1							4
HR Maritime	1		1	2		3				2								9
MiSci					2													2
Mohonk			1	7											3			11
Motorcyclopedia																		0
NY Transit				1								1			1			3
Olana	3			1					4			4			1			13
Old Rhi Aero					1			1									2	4
Opus 40	3			2			2		4		2			2	2			17
Storm King			3	5											2			10
Thomas Cole															1			1
	11	1	9	26	6	3	2	3	10	2	3	5	3	2	14	1	4	105

Jan-May 2023	TixKeeper Stats RCLS				Totals
	Gardiner	Ellenville	Cragsmoor	Wallkill	
Bethel Woods					0
Destroyer					0
Empire Pass					0
FDR					0
Hudson High					0
HR Maritime					0
MiSci					0
Mohonk					0
Motorcyclopedia					0
NY Transit					0
Olana				1	0
Old Rhi Aero					0
Opus 40				2	0
Storm King					0
Thomas Cole					0
	0	0	0	3	0

Overdrive – Audiobooks Ordered for May – \$1460.50

Winterkill: Joe Pickett Series – C.J. Box - \$152.60

Fourth Wing – Rebecca Yarros - \$122.08

Thyme of Death – Susan Wittig Albert - \$119.98

Pageboy – Elliot Page - \$89.98

Wedding Planner – Danielle Steel - \$152.60

Emily Wilde’s Encyclopedias of Faeries – Heather Fawcett - \$95.00

Solitude of Wolverines – Alice Henderson - \$82.88

True Love Experiment – Christina Lauren - \$159.98

Identity – Nora Roberts - \$69.99

Walking with Sam – Andrew McCarthy - \$65.00

Only Survivors – Megan Miranda - \$159.98

Queen Charlotte – Julia Quinn - \$79.93

Daddy Diaries – Andy Cohen - \$54.99

Celebrants – Steven Rowley - \$85.50

Maybe Someday – Colleen Hoover - \$59.99 (New Paltz)