

ULSTER COUNTY LIBRARY ASSOCIATION

May 16, 2023

DIRECTORS PRESENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Gillian Murphy (Elting Memorial Library, New Paltz) | <input checked="" type="checkbox"/> Julie Kelsall-Dempsey (Highland Public Library) |
| <input checked="" type="checkbox"/> Tracy Priest (Hurley Library) | <input checked="" type="checkbox"/> Margie Menard (Kingston Library) |
| <input checked="" type="checkbox"/> Christina Jennerich (Marlboro Public Library) | <input type="checkbox"/> Gisi Vella (Morton Memorial Library, Pine Hill) |
| <input checked="" type="checkbox"/> Chrissy Lawlor (Olive Free Library Association) | <input checked="" type="checkbox"/> Liz Potter (Phoenicia Library) |
| <input checked="" type="checkbox"/> Darren Lanspery (Plattekill Public Library) | <input checked="" type="checkbox"/> Katie Scott-Childress (Rosendale Library) |
| <input checked="" type="checkbox"/> Lois Skelly (Sarah Hull Hallock Free Lib, Milton) | <input checked="" type="checkbox"/> Jennifer Russell (Saugerties Public Library) |
| <input type="checkbox"/> Jody Ford (Stone Ridge Public Library) | <input type="checkbox"/> Brooke Dittmar (Town of Esopus Lib, Port Ewen) |
| <input checked="" type="checkbox"/> Mary Collins (Town of Ulster Public Library) | <input type="checkbox"/> Kara Lustiber (West Hurley Public Library) |
| <input checked="" type="checkbox"/> Ivy Gocker (Woodstock Public Library) | |
| <input type="checkbox"/> Nancy Krom (Cragmoor Free Library) | <input type="checkbox"/> Susan Mangan (Ellenville Public Library) |
| <input type="checkbox"/> Nicole Lane (Gardiner Library) | <input type="checkbox"/> Lisa Palmer (Wallkill Public Library) |

MHLS Board Member: Heather Blakely

MHLS Staff Members: Laurie Shedrick

Guests: Amy Lenard (Ulster County Literacy)

The meeting of the Ulster County Library Association was called to order by Katie Scott-Childress at 10:02 am on Zoom.

Amy Lenard, Executive Director, Ulster County Literacy (845-331-6837), spoke about the opportunities Ulster County Literacy provides to English language learners and potential literacy volunteers. She stressed the importance of library partnerships and offered further discussion for interested parties, in the way of informational sessions, including tutoring opportunities. Utilizing library space for tutoring has worked well in the past, and they would like to see that grow into all areas of the county.

Minutes:

Darren Lanspery made a motion to approve the April minutes. Gillian Murphy seconded. All-in favor. Approved.

Margie Menard made a motion to approve the May 2nd Special Meeting minutes. Darren Lanspery seconded. All-in favor. Approved.

Treasurer's Report:

Julie Kelsall-Dempsey motioned to accept the Treasurer's report; Margie Menard seconded. All-in Favor. Approved.

Website Committee Report:

An online survey was sent to UCLA Directors requesting input for the proposed UCLA website. Survey results included interest in an A-Z list of resources, 'Action' buttons for organizing resources under headers, and the most important 'Featured' items to be displayed more prominently on the website. Gerry Formby at MHLS will be creating a website mock-up.

Selection Committee Report:

Noted that Niche Academy has a tutorial for staff for the newest resource, Transparent Language.
Noted that the last column in Tixkeeper usage stats, "Totals" is not calculating correctly by row.
It is recommended that libraries link to the UCLA Infoportal Museum Pass website, which has all the museum details.

New Business:

Annual Dinner Date:

Gillian Murphy and Tracy Priest will be reaching out to restaurants to confirm a date for the annual UCLA dinner, to be held in September.

Location and Date for Next In-Person Meeting:

Elting Library in New Paltz is the location for the UCLA quarterly in-person meeting. To be held on June 20th at 10am.

RSAC Report:

Darren Lanspery spoke of the ongoing language work for the cost-per-circ policy, in order to make it more cohesive, and the language to expand upon 'unauthorized materials' within the catalog. Discussion is also around changing the name 'Resource Sharing Standards'.

SSAC Report:

The committee is working on the Memo of Understanding, and Union Vale's member assessment. There is a review of the DA's Bylaws, as they relate to voting. RCLS Library Directors will be invited to a future DA meeting. There will be contract discussions with Innovative, and the white paper will be updated from the last vendor negotiations, SSAC will review, and other vendors will be considered. A 2024 Salary & Benefits survey is being considered.

CLCD Report:

Katie Scott-Childress reported that the Overdrive ad-hoc committee is looking for feedback on the draft report. Discussion around preparing and supplying a report every 6 months that outlines library Overdrive spending. Transparent Language will be offered through MHLS after Mango expires, UCLA will receive a refund from TL for that expenditure when it is finalized. NOVELNY may no longer be funded through the State Library. Pending decision by the State Librarian.

MHLS Staff Report:

MHLS is requesting feedback on the Memo of Understanding, discussion as a county is preferred. Vega Discover platform is moving along, and a reminder for staff and directors to attend Sierra User Group meetings, where ideas and new developments are discussed. Feedback is also requested as Vega advances.

Katie Scott-Childress adjourned the meeting at 10:58 am.

Next UCLA Meeting Tuesday, June 20th, in-person at Elting Library

Respectfully submitted by Christina Jennerich (Secretary)



UCLA Agenda

Tuesday, May 16, 2023

10:00 a.m. via Zoom

Town of Esopus Library
Gardiner Library
Hurley Library
West Hurley Library
Kingston Library
Highland Public Library and
Stone Ridge Library
Marlboro Free Library
Sarah Hull Hallock Free Library
Elting Memorial Library
Olive Free Library
Plattekill Library
Rosendale Library
Saugerties Public Library
Phoenicia Library
Morton Memorial Library
Wallkill Public Library
Town of Ulster Public Library
Cragmoor Free Library
Ellenville Public Library and Museum
Woodstock Public Library

- I. Guest: Amy Lenard, Exec. Director, Ulster Literacy
 - II. Approval of Minutes from Apr. 18, 2023 meeting and May 2 special meeting.
 - III. Treasurer's Report
 - IV. Website design survey
 - V. Selection Committee Report
 - VI. Setting Annual Dinner Date
 - VII. Setting location + date for next in-person meeting
 - VIII. RSAC Report
 - IX. SSAC Report
 - X. CLCD Report
- Update on Transparent Language
- NOVELny use

Ulster County Library Association
May 3, 2023
Treasurer's Report
(Period Covering March/April Statements)

Checking Accounts

Local Checking Account	1,346.65
Legislative Checking Account	86,157.26
	87,503.91

Warrant List

Activity Since Last Treasurer's Report for Ulster Savings Legislative Account

Date	Description	Amount	
			\$104,428.22
3/14/2023	Transparent Language	(1,920.00)	\$102,508.22
3/31/2023	NY Transit Museum	(600.00)	\$101,908.22
4/3/2023	Bethel Woods Museum	(550.00)	\$101,358.22
4/3/2023	Olana Museum	(600.00)	\$100,758.22
4/4/2023	HHNM Museum	(300.00)	\$100,458.22
4/4/2023	Old Rhinebeck Aero	(300.00)	\$100,158.22
4/4/2023	Thomas Cole Museum	(150.00)	\$100,008.22
4/5/2023	MiSci Museum	(800.00)	\$99,208.22
4/6/2023	USS Slater Museum	(195.00)	\$99,013.22
4/7/2023	HR Maritime Museum	(300.00)	\$98,713.22
4/10/2023	Intrepid Museum	(1,000.00)	\$97,713.22
4/10/2023	ReciteMe	(11,555.96)	\$86,157.26

Activity Since Last Treasurer's Report for Ulster Savings Local Checking Account

Date	Description	Amount	
			\$4,801.55
4/3/2023	EAP Payment	(3,305.00)	\$1,496.55
4/7/2023	Annual Zoom Payment	(149.90)	\$1,346.65

Page 2 Treasurer's Report for**May 3, 2023****2023 Ulster County Funding**

Total Received for 2022	88,100.00
Estimated Funds from Reserve	
Until Funds Arrive	14,300.00
Total Budget for 2023	102,400.00

2023 Reserve

Legislative Account	86,157.26
Cahill eBook Funds	-8,691.00
Balance for Databases	-86,599.04
	-9,132.78

Outstanding Databases:	Encumbered	Spent	Remaining
Foundation Center	\$3,000.00		3,000.00
Kanopy	\$44,000.00		44,000.00
Library Aware	\$2,300.00		2,300.00
Mango Languages	\$1,500.00		1,500.00
Museum Passes	\$8,000.00	4,245.00	3,755.00
Niche Academy	\$4,200.00		4,200.00
PR-Marketing	\$3,000.00		3,000.00
OverDrive eContent	\$10,000.00		10,000.00
ReciteMe	\$12,700.00	11,555.96	1,144.04
Transparent Language	\$2,400.00	1,920.00	2,400.00
Miscellaneous	\$11,300.00		\$11,300.00
TOTAL	\$102,400.00	\$17,720.96	\$86,599.04

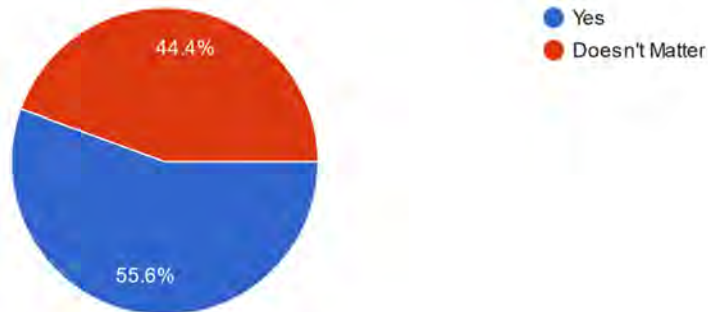
Website Committee Report – May 2023

Revamping the UCLA InfoPortal

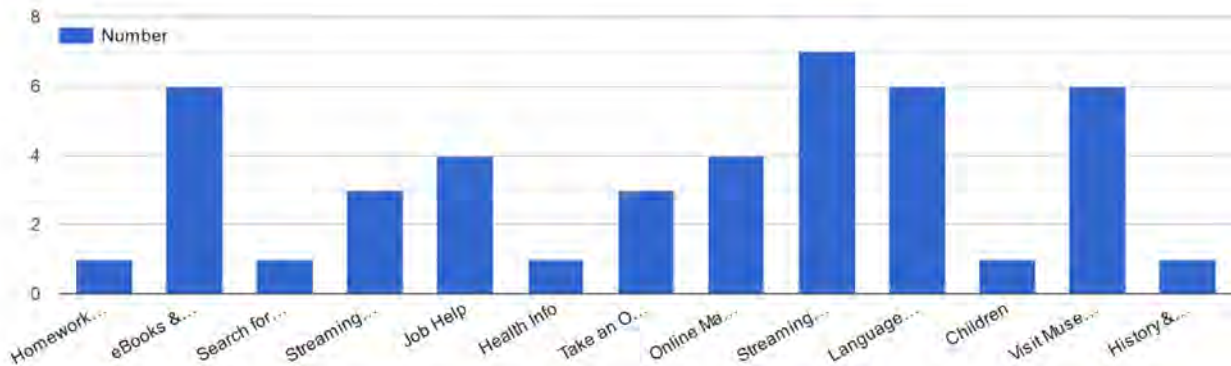
Results of the Website Design Survey:

Do you want an A-Z list of county and central library materials for reference use?

9 responses



Select your top five items to feature on the InfoPortal

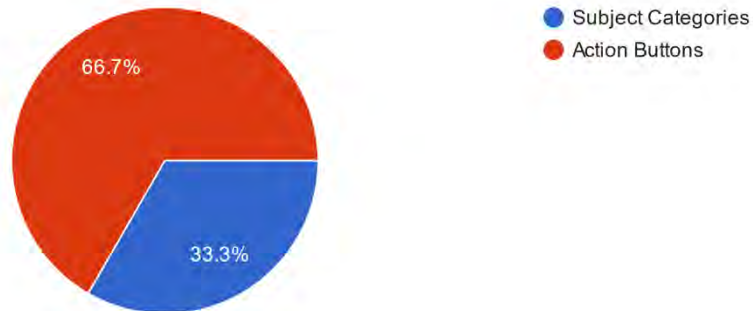


Homework Help
eBooks & eAudiobooks
Search for Grants
Streaming Content
Job Help
Health Information
Take an Online Class
Online Magazines
Streaming Movies

Language Learning
Children
Visit Museums
History & Genealogy

Would you prefer to have the databases arranged by several of the choices listed in the previous question or by the "action" categories of "Watch, Read, Listen, Learn"?

9 responses



Is there a subject not mentioned above that appeals to you as a feature?

2 responses

Research / Reference

No

What other suggestions do you have?

1 response

The Great Courses link in the Info Portal leads to Kanopy, so I would fix that ;)

Selection Committee Report – May 2023

Part 1 – Transparent Language

Transparent Language is available as a tutorial for staff in Niche.

<https://my.nicheacademy.com/uclib-staff>

Part 2 – Museum Passes

The checks have all gone out for the library passes. All of them have been cashed in except for Opus40 and the Guggenheim Museum. Spring hours and checkout information has been updated but please let me know if I missed anything.

The Guggenheim Museum has been delayed because they said that they never received the check. I managed to pay with UCLA debit card (\$500)/ West Hurley credit card (\$1000). Hopefully, they should be going live in the next couple of weeks.

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The pickup passes were removed from the system as of May 1st. That gave the libraries who were using the TixKeeper platform for that purpose time to come up with a new system. It also allowed the users who had made reservations time to cycle through.

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I improperly attributed the Museum Pass brochure before. We can thank Chrissy Lawlor's staff at Olive Free Library for sharing their trifold with us. You can copy to your own Canva account and edit. Amazing job.

<https://tinyurl.com/2hsrwkwr>

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I recommend that libraries link to the UCLA InforPortal Museum Pass website. This page has all the "rules" and details about the museums.

<https://ulsterlib.midhudson.org/infoportal/museum-passes/>

Part 3 – Transparent Language

Each library has to pull their own stats for Transparent Language, we don't have access to county-wide stats. The CLCD met yesterday and decided to adopt Transparent Language when the Mango subscription expires.

Part 4 - Statistics

Kanopy Stats MHLS				Number of				
	Visits	Pages	Plays	Play Credits \$2	Play Credits \$4	KKids \$5	KSeries \$5	Price
Jan 2023	11,034	15,259	2,124	1,066	144	13	25	\$2898
Feb 2023	9,371	13,755	2,223	991	147	9	15	\$2690
Mar 2023	9,197	13,376	1,929	950	157	15	20	\$2703
Apr 2023	8,129	11,616	1,946	861	120	15	16	\$2357
May 2023								
June 2023								
July 2023								
Aug 2023								
Sep 2023								
Oct 2023								
Nov 2023								
Dec 2023								
Total								

Kanopy Stats RCLS				Number of				
	Visits	Pages	Plays	Play Credits \$2	Play Credits \$4	KKids \$5	KSeries \$5	Price
Jan 2023	1,380	2,098	422	124	17	1	17	\$406
Feb 2023	1093	1663	335	108	19	3	8	\$347
Mar 2023	1319	1929	396	139	16	16	0	\$422
Apr 2023	1096	1572	288	98	13	11	0	\$303
May 2023								
June 2023								
July 2023								
Aug 2023								
Sep 2023								
Oct 2023								
Nov 2023								
Dec 2023								
Total								

Play Credit Breakdown: Libraries set the number of play credits per month. Once a patron plays a film, they have unlimited watches for 48 to 72 hours. The cost is \$2.00 - \$4.00 per play credit for all films on Kanopy other than Kanopy Kids and the Great Courses. Note: When a patron uses a play credit, this allows them 72 hours of access to the film, during which they have unlimited access. This means they can play the same film several times per play credit, meaning that the total number of "plays" on your platform will be higher than the total number of "play credits" used.

Then you have KKids (Kanopy Kids) and KSeries (The Great Courses) which are defined as follows:

Unlimited Access Model for Kanopy Kids/Great Course

- **Kanopy Kids-** Kanopy Kids provides patrons with 30 days of unlimited plays for any video in Kanopy Kids for \$5. This means that once a patron plays 5 seconds or more of a video, the patron will have unlimited plays for any other video(s) in the Kanopy Kids section for the next 30 days. The \$5 fee will trigger on the date of the first play and be invoiced at the end of the calendar month. Monthly invoices will include Kanopy Kids charges as a separate line item. Kanopy Kids does not use a patron credit.
- **The Great Courses-** With The Great Courses on Kanopy, your library patrons have 30 rolling days to watch an entire series from The Great Courses once they press play on any title in that series *without* incurring additional charges to your library. Your library will be invoiced \$5 for every Great Courses series that a patron presses play on. Access to that course remains open for 30 days. Each additional series played from The Great Courses will incur an additional \$5 charge to your library. The \$5 fee will trigger on the date of the first play and will be invoiced at the end of the calendar month. These charges are listed as "KSeries" on your invoice.

Niche Staff 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Academic OneFile	3	0	0	0									
AcornTV	0	0	0	0									
BrainHQ	0	0	0	0									
Cleaning and Disinfecting Facility	0	0	0	0									
COVID-19 Guidelines for GPLS Employees (1CEU)	0	0	0	0									
COVID19: Using Medical Masks	0	0	0	0									
COVID19: What You Need to Know About Handwashing	0	0	0	0									
Creativebug for Staff	0	0	0	0									
Facebook for Staff	0	0	0	0									
Gale General OneFile	0	0	0	0									
Gale Opposing View	0	0	0	0									
Gmail	0	0	0	0									
Google Docs	0	0	0	0									
Google Drive	0	0	0	0									
Google Forms	0	0	0	0									
Hoopla	0	0	0	0									
How COVID-19 Spreads	0	0	0	0									
Kanopy	0	0	0	0									
Mango Languages	0	0	0	0									
OverDrive Libby	0	0	0	0									
PLS OSHA COVID-19 Guidelines [60 Mins.]	0	0	0	0									
Preventing the Spread of Coronavirus	0	0	0	0									
Transparent Language	0	0	5	0									
Tumblebook Library	0	0	0	0									
Universal Class	0	0	0	0									
Using FCPL Staff Academy	0	0	0	0									
When and How to Use Masks	0	0	0	0									
Total	3	0	5	0	0	0	0	0	0	0	0	0	0

Niche Public 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Academic OneFile	2	4	0	0									
Book Repair	0	0	0	3									
BrainHQ	0	0	0	0									
CreativeBug	2	0	0	0									
Facebook	0	0	0	0									
Gale General OneFile	0	0	1	3									
GaleOpposing Viewpoints	0	0	0	0									
Gmail	0		0	0									
Google Docs	0	0	0	0									
Google Drive	0	0	0	0									
Google Forms	0	0	0	0									
Google Photos	0	0	0	0									
Google Sheets		0	1	0									
Google Slides	0	0	0	0									
Hoopla	8	4	0	8									
IndieFlix	0	0	0	0									
Instagram	0	0	0	0									
Kanopy	9	1	6	21									
Libby	3	8	7	30									
Libby (Spanish)	0	0	0	0									
LinkedIn	0	0	0	0									
Mango	6	24	8	19									
Pinterest	0	0	0	0									
Snapchat	0	0	0	0									
The Great Courses	3	0	0	3									
Tumblebook	4	4	1	0									
Twitter	0	0	0	0									
Universal Class	16	13	3	3									
Total	53	58	27	90	0	0	0	0	0	0	0	0	0

Museum Passes

Jan-Apr 2023	TixKeeper Stats MHLS																	
	NPZ	HIL	HUR	KNG	MAR	PIH	PHO	PLA	ROS	MLT	SAU	STR	ESO	ULS	WEH	WES	WST	Totals
Bethel Woods			1										1					1
Destroyer								1										0
Empire Pass			3	2											2			3
FDR (# pass)		1		6	2			1					1					6
Hudson High	3										1							1
HR Maritime	1			2		3				1								5
MiSci					2													2
Mohonk			1	7											3			4
Motorcyclopedia																		0
NY Transit				1								1						1
Olana	2			1					4			3			1			1
Old Rhi Aero																	2	2
Opus 40	3			1					4		1				2			0
Storm King			3	5											2			3
Thomas Cole																		0
	9	1	8	25	4	3	0	2	8	1	2	4	2	0	10	0	2	81

Jan-Feb 2023	TixKeeper Stats RCLS				
	Gardiner	Ellenville	Cragsmoor	Wallkill	Totals
Bethel Woods					0
Destroyer					0
Empire Pass					0
FDR					0
Hudson High					0
HR Maritime					0
MiSci					0
Mohonk					0
Motorcyclopedia					0
NY Transit					0
Olana				1	0
Old Rhi Aero					0
Opus 40				1	0
Storm King					0
Thomas Cole					0
	0	0	0	2	0

Overdrive – Audiobooks Ordered for March/April – \$2647.37

Pineapple Street – Jenny Jackson - \$190.00
Visit from the Goon Squad – Jennifer Egan - \$152.00
Yours Truly – Abby Jimenez - \$130.00
Overstory – Richard Powers - \$87.20
Courage to be Free – Ron DeSantis - \$144.14
Villa – Rachel Hawkins - \$109.98
Call the Midwife – Jennifer Worth - \$174.40
Deserts, Driving & Derelicts - \$67.92
I Swear – Katie Porter - \$85.50
Wandering Mind – Jamie Kreiner - \$87.20
23rd Midnight – James Patterson - \$65.00
George VI and Elizabeth - \$47.50
Choosing to Run – Des Linden - \$28.50
Gathering Moss – Robin Wall Kimmerer - \$36.76
Meet Me at the Lake – Carley Fortune - \$38.00
Wizard and Glass – Stephen King - \$99.99
90 Seconds to a Life You Love – Joan Rosenberg - \$65.00 (Kingston)
Mel Brooks: All About Me – Mel Brooks - \$95.00 (Rosendale)
Best of Me – David Sedaris - \$65.00 (New Paltz)
Fortune and Glory – Janet Evanovich - \$59.99 (Phoenicia)
Hunt, Gather, Parent - Michaeleen Doucleff - \$79.99 (Rosendale)
River Woman, River Demon - Jennifer Givhan - \$59.95 (Rosendale)
Troubled Blood – Robert Galbraith - \$65.00
Strawberry Shortcake Murder – Joanne Fluke - \$66.40
Great Alone – Kristin Hannah - \$80.00
Dark Angel – John Sandford - \$55.00
Last Kingston – Steve Berry - \$65.00
Drink Before the War – Dennis Lehane - \$23.66
This Other Eden – Paul Harding - \$50.00
Undertow – Jeff Sharlet - \$50.00
Grand Finale – Janet Evanovich - \$21.30
Covenant of Water - Abraham Verghese - \$32.00
Racing the Light – Robert Crais - \$55.00
Pick Up the Moon – Kristin Higgins - \$55.00
Longest Race – Kara Goucher - \$59.99